



Preparing every student to thrive in a global society.

## East Side Union High School District

### RFP-33-16-17 for DSA Project Inspection Services

Date: 03/08/17

East Side Union High School District is requesting a proposal for the above-mentioned project from the District's approved Division of State Architect (DSA) Project Inspection/Inspector of Record (IOR) to provide as needed, comprehensive, professional DSA project inspection/IOR services. DSA is requiring a **Class 2** Inspector for this Project. The Inspector who is selected for this project must be approved by DSA prior to the start of construction.

#### General Project Information:

- Project Name: PH New CR Building D1&D2
- Project Number: Z-045-602
- DSA Application # 01-116180, File #43-H10
- Project Address:
  - Piedmont Hills  
1377 Piedmont Rd, San Jose, CA 95132
- Estimated Construction Value: \$9,700,000.00
- Delivery Method:
  - Design Bid Build – Single Prime Contractor
- Respondent should review construction documents for complete scope of work. Generally, the Project consists of the following:
  - **Removal of 5 portable classrooms buildings near student parking lot where new Buildings will be constructed.**
  - **New Construction will include 4 science classrooms (with prep space), 4 general ed classrooms, 1 life skills lab.**
- Drawings and Specifications for the project are available through the following link:  
<https://drive.google.com/drive/folders/0B9T1nJHuZmOTcV9PU0tEbVh6OE0?usp=sharing>
- Project Team Members:
  - Architect: **Denise Flatley, LPA**
  - Hazardous Materials Consultant: **N/A**
  - Construction Manager: **Van Pelt Construction Services, Kelli Jurgenson**
  - Contractor: **TBD**
  - Special Testing & Inspections: **TBD**

#### Project Attachments to this RFP:

- Plans dated **August 12, 2016**, currently scheduled for Back check.
- DSA Form 103 Testing & Inspection Sheet

#### Schedule:

- Schedule: Construction is expected to begin in June. Construction duration is estimated as 13 months.

East Side Union High School District Board of Trustees

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### **IOR Services Required and Professional Inspection Services Agreement**

- Minimum IOR Services required are delineated on the District's Professional Inspection Services Agreement (attached)
- **Proposals**
- Please submit a services and fee proposal based on the drawings, specifications, Testing & Inspection Sheet, front end requirements and project schedule. Proposals should include, at a minimum, the following:
  - Indicate the team member(s) proposed for this Project
  - Provide a list of similar projects your team members have completed
  - Provide a fee proposal that delineates the following:
    - Base fee. Total base fee based on # month duration (See attached Rate Sheet).
    - Hourly rate
    - Weekend and holiday rate if applicable
    - Other expenses - identify (if none, please state none)
    - If construction exceeds the preliminary anticipated schedule, specify if/how IOR will approach additional service consideration.
    - The District will not pay:
      - Mileage charges
      - Per diem charges
  - Provide clarifications, exceptions and exclusions as needed
- Costs of preparation of proposals will be borne by the proposer.
- Proposals are due before **2:00 PM on April 21, 2017** and must be submitted via email to:  
[CapPurchasing@esuhsd.org](mailto:CapPurchasing@esuhsd.org)

Capital Purchasing Department, East Side Union High School District, 830 N. Capital Ave,  
San Jose, CA. (408) 347-5079
- Please specify on email subject line: "**RFP-33-16-17, PH New CR Buildings D1&D2, IOR Services**"

### **Selection Process and Criteria:**

- Selection will be based on District review of respondents' proposed services and fee, qualifications and experience, past project successes as it pertains to providing IOR services.
- This request does not constitute an offer of employment or to contract for services.
- The District reserves the option to reject any or all proposals, wholly or in part, received by reason of this request.
- All proposals shall remain firm for forty-five (45) days following the closing date for receipt of proposals.
- The District reserves the right to award the contract to the Inspector who presents the proposal which in the judgment of the District, best accomplishes the desired results.
- The District reserves the right to reject all proposals without cause.

### **Requests for Information:**

- Direct questions pertaining to this Project to **Kelli Jurgenson**, Van Pelt Construction Services at (707) 695-1603 or [kelli@vpcsonline.com](mailto:kelli@vpcsonline.com) and copy [CapPurchasing@esuhsd.org](mailto:CapPurchasing@esuhsd.org).

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